

## INSTITUTE OF FOOD SCIENCE & TECHNOLOGY

### 59th ANNUAL GENERAL MEETING

Registered charity number: 1121681  
Registered company number: 00930776

The Companies Act 2006

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of the Articles of Association, the fifty-ninth Annual General Meeting of the Institute of Food Science and Technology will be convened by video link at 12.00Noon on Thursday 30 March 2023.

To transact the Ordinary Business of the Company.

#### AGM AGENDA

1. Apologies for absence
2. Minutes of the fifty-eighth Annual General Meeting held on 31 March 2022 (available on the IFST website or on request) and matters arising therefrom
3. Resolution 1: To receive the Financial Statements of the Company for the period ended 30 September 2022 and the report of the Auditors thereon and to consider the report of the Trustees (available on the IFST website or on request)
4. Resolution 2: To receive the report of the Independent Assessor 2021-22 (available on the IFST website or on request)
5. Resolution 3: To welcome Sterling Crew as incoming President
6. Resolution 4: To note the election or re-election of the following Officers:
  - The result of the election for Vice President, Membership and Community Engagement
7. Resolution 5: To note the appointment of other Chairs and Board Trustees:
  - Chris Gilbert-Wood as External Affairs Committee Chair and Trustee (2-year term)
  - Jon Points as Science Development Committee Chair and Trustee (2-year term)
8. Resolution 6: To note the election of the following Vice Chairs, who shall then normally be
9. appointed Chairs and Trustees (from AGM 2024 for a further term of 2 years):
  - None
10. Resolution 7: To re-appoint Kingston Smith LLP as Auditors and authorise the Trustees to fix their remuneration
11. Any other business

10<sup>th</sup> February 2023

By order of the Board of Trustees  
TIM McLACHLAN  
*Chief Executive (Secretary)*

**NOTE:**

A Form of Proxy is available on the IFST website.

A proxy must be a fully paid up Member or Fellow of the Institute and may be the Chair of the AGM. A proxy may speak and vote on behalf of that member. Proxy Forms must be received not less than 48 hours before the time appointed for holding the meeting. **A Fellow or Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend in his or her place.**