

# **57<sup>th</sup> ANNUAL GENERAL MEETING**

## **Institute of Food Science & Technology**

**Registered charity number: 1121681**  
**Registered company number: 930776**

**The Companies Act 2006**

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of the Articles of Association, the fifty-seventh Annual General Meeting of the Institute of Food Science and Technology will be convened **by video link at 12.00noon on Tuesday 13 April 2021**

To transact the Ordinary Business of the Company.

### **AGM AGENDA**

1. Apologies for absence
2. Minutes of the fifty-sixth Annual General Meeting held on 31 March 2020 (available on the IFST website or on request) and matters arising therefrom
3. Resolution 1: To receive the Financial Statements of the Company for the period ended 30 September 2020 and the report of the Auditors thereon and to consider the report of the Trustees (available on the IFST website or on request)
4. Resolution 2: To receive the report of the Independent Assessor 2019-20 (available on the IFST website or on request)
5. Resolution 3: To note the election or re-election of the following Officers:
  - Wayne Martindale elected as Honorary Secretary (3-year term)
  - Alec Kyriakides elected as Vice President (2 years)
  - Ian Blakemore re-elected as Honorary Treasurer for a further year
  - Michael Bell re-elected as Vice President for a further year
6. Resolution 4: To note the appointment of other Chairs and Board Trustees:
  - Alastair MacGregor as Chair Education and Board of Trustees (2-year term)
7. Resolution 5: To note the election of the following Vice Chair, who shall then normally be appointed Chair and Board Trustee (from AGM 2023 for a further term of 2 years):
  - Simon Allison elected as Vice Chair Education (2-year term)
8. Resolution 6: To note the appointment of Maureen Edmondson as Independent Assessor (3-year term)

9. Resolution 7: To re-appoint Kingston Smith LLP as Auditors and authorise the Trustees to fix their remuneration

10. Any other business

*12 March 2021*

By order of the Board of Trustees

JONATHAN POOLE  
*Chief Executive (Secretary)*

**NOTE:**

A Form of Proxy is available on the IFST website.

A proxy must be a fully paid up Member or Fellow of the Institute and may be the Chair of the AGM. A proxy may speak and vote on behalf of that member. Proxy Forms must be received not less than 48 hours before the time appointed for holding the meeting. **A Fellow or Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend in his or her place.**