

# 58<sup>th</sup> ANNUAL GENERAL MEETING

## Institute of Food Science & Technology

Registered charity number: 1121681  
Registered company number: 930776

The Companies Act 2006

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of the Articles of Association, the fifty-eighth Annual General Meeting of the Institute of Food Science and Technology will be convened **by video link at 12.00noon on Thursday 31 March 2022.**

To transact the Ordinary Business of the Company.

### AGM AGENDA

1. Apologies for absence
2. Minutes of the Extraordinary General Meeting held on 9 December 2021 (available on the IFST website or on request) and matters arising therefrom
3. Minutes of the fifty-seventh Annual General Meeting held on 13 April 2021 (available on the IFST website or on request) and matters arising therefrom
4. Resolution 1: To receive the Financial Statements of the Company for the period ended 30 September 2021 and the report of the Auditors thereon and to consider the report of the Trustees (available on the IFST website or on request)
5. Resolution 2: To receive the report of the Independent Assessor 2020-21 (available on the IFST website or on request)
6. Resolution 3: To note the election of the President Elect
  - Sterling Crew elected as President Elect for one year
7. Resolution 4: To note the election or re-election of the following Officers:
  - Samantha Jennings elected as Honorary Treasurer for three years
  - Michael Bell re-elected as Vice President for a further year
8. Resolution 5: To note the appointment of other Chairs and Board Trustees:
  - Emma Weston as Publications Committee Chair and Trustee (2-year term)
  - Anita Kinsey as Professional Development Committee Chair and Trustee (2-year term)
9. Resolution 6: To note the election of the following Vice Chairs, who shall then normally be appointed Chairs and Trustees (from AGM 2024 for a further term of 2 years):
  - Valia Christidou elected as Publications Committee Vice Chair (2-year term)
  - Marcin Paluch elected as Professional Development Committee Vice Chair (2-year term)
10. Resolution 7: To re-appoint Kingston Smith LLP as Auditors and authorise the Trustees to fix their remuneration
11. Any other business

*7 March 2022*

By order of the Board of Trustees  
JONATHAN POOLE  
*Chief Executive (Secretary)*

**NOTE:**

A Form of Proxy is available on the IFST website.

A proxy must be a fully paid up Member or Fellow of the Institute and may be the Chair of the AGM. A proxy may speak and vote on behalf of that member. Proxy Forms must be received not less than 48 hours before the time appointed for holding the meeting. **A Fellow or Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend in his or her place.**