

INSTITUTE OF FOOD SCIENCE & TECHNOLOGY

("the Company" registered number 930776 registered charity number 1121681)

Minutes of the Extraordinary General Meeting of the Company held at 1800 on Thursday 9th December 2021 via a Zoom meeting due to the pandemic restrictions.

Present:

Helen Munday - President - (HM) - Chair	John Wren
David Gregory - Imm'te Past President (DG)	Julian Cooper
Wayne Martindale - Honorary Secretary	Julian Durrant
Alan Trobridge	Karin Goodburn
Alastair MacGregor - Trustee	Kenneth Spears
Alec Kyriakides – Vice President	Kerri Taylor Bishop
Alex Kent	Kirsty Pourshahidi
Alexis Guest	Lauren Rogers
Allan Shivembe	Laurie Bender
Andrea Cattaruzza	Leslie Piggott
Andrew Wilbey	Louise Roberts
Andy Kerridge	Marcin Paluch
Ann Flinn	Margaret Patterson
Bertrand Emond	Mark Woolfe
Bipro Nath Dubey	Michael Brown
Carol Raithatha	Michael King
Charles Murray	Mobola Soyoola
Chris Edwards	Neil Honeywell
Chris Wells	Nick Pickles
Craig Leadley	Nigel Pattenden
David Rosie	Patricia Ababio
Deborah Kendale	Paul Tossell
Debra Smith	Peter Salmon
Delia Ojinnaka	Rachel Ward
Dominic Darby	Rhodri Evans
Edward Willhoft	Richard Burt
Emmanuel Alamu	Richard Marshall
Fiona Jones	Richard Ratcliffe
Fiona Sutcliffe	Robert Bowman
Francis Wallington	Ruben Rana
Gary Frank	Sandeep Jagtap
Geoffrey Le Gry	Sarah Vaudrey
Haydn Mann	Simon Allison
Hazel Gowland	Simon Spanyol
Ian Finlayson	Steve Barrass
Ian Goulding	Steve Timms
Ian Jacques	Steven Tomlinson
Idephonse Habinshuti	Susan Alexander
Ivan Bartolo	Susan Dix
James Turnbull	Taiwo Owolabi
Jean McEwan	Terri Grassby
Jennifer Ames	Tim Ingmire
John Fry	Tom Hollands
John Hanford	Tom Miller
John Hudson	Zijun Luo
John O'Neill	

In Attendance:

Jon Poole (JP) – Chief Executive and Company Secretary

Apologies:

David Boniface	Helen Wild
Rachel Hackett	John Wood
Sam Jennings	Maureen Edmondson
Alan Jones	Colin Dennis
Michael Knowles	Richard Benson
Edward Miles-Langley	Vicky Collett
Ian Purse	Chris Heath
Peter Stevenson	Michael Jones
Angela White	David Koenig-Green

The Chair announced that a quorum was present and declared the meeting open. With the consent of all those members present the notice convening the meeting was taken as read. The full detail of resolutions is contained in the notice.

1. **Apologies for absence.** The Chair asked JP to list the apologies received (listed above)
2. **Board Resolution 1 (Item 2).** To consider and, if thought fit, to pass the following Special Resolution: That the Institute petition Her Majesty's Privy Council for the incorporation of the Institute of Food Science and Technology by Royal Charter in the terms of (i) the attached draft Royal Charter, and (ii) the attached draft Bylaws.

The Chair introduced this resolution and the impact that obtaining Chartered status would have on the profession and the Institute.

JP then explained the steps so far in the process and in particular, he highlighted the more significant changes which had been incorporated in the draft Charter and Bylaws

HM then opened the floor to any questions. Questions were asked about the benefits and potential drawbacks of Chartership which were addressed by HM, DG and JP.

HM then invited those present to vote to accept the resolution.

Proposer: David Gregory,

Secunder: Alastair MacGregor.

82 votes were 'For' to which the Chair added 12 proxy votes making a total of 94.

1 proxy vote was 'against'

1 voted 'Abstain'.

HM announced that Resolution 1 was approved (98% majority)

3. **Board Resolution 2 (Item 3).** To consider and, if thought fit, to pass the following Special Resolution: That the Board be given authority to make any changes to either the draft Charter or the Bylaws if such changes are required by the Privy Council or the Chief Charity Commissioner without the need to seek the further approval of the members in general meeting.

HM invited any questions relating to this resolution. The main concerns expressed related to the degree of any changes the Board might make. HM confirmed that we only expected minor amendments.

HM then invited those present to vote to accept the resolution.

Proposer: Tom Miller

Secunder: Mike King.

78 votes were 'For' to which the Chair added 12 proxy votes making a total of 94.

1 proxy vote was 'against'

1 voted 'Abstain'.

HM announced that Resolution 2 was approved (98% majority)

4. **Any other business**

There was none. HM thanked the attendees and concluded the meeting at 18:49